

Unassigned vault items moved to Admin Console

Ansicht im Hilfezentrum:

<https://bitwarden.com/help/unassigned-vault-items-moved-to-admin-console/>

Unassigned vault items moved to Admin Console

With [recent migrations to a new permissions structure](#) that brings greater collections management flexibility to your organization, vault items that are not assigned to a specific [collection](#) are now no longer displayed in your Password Manager **All vaults** view.

You haven't lost access to these items! You can assign these items to collections so that they will be displayed in the **All vaults** view.

To view these items and assign them to collections in-bulk:

1. Using the Bitwarden web app, open the Admin Console using the product switcher:

The screenshot shows the Bitwarden web app interface. On the left is a dark blue sidebar with navigation options: Password Manager, Vaults, Send, Tools, Reports, Settings, Password Manager, Secrets Manager, Admin Console, and Toggle Width. A red box highlights the 'Admin Console' option, with a red arrow pointing to it. The main content area is titled 'All vaults' and features a 'FILTERS' sidebar on the left with a search bar and a list of filters including 'All vaults', 'My vault', 'My Organiz...', 'Teams Org...', 'New organization', 'All items', 'Favorites', 'Login', 'Card', 'Identity', 'Secure note', 'Folders', 'No folder', 'Collections', 'Default colle...', 'Default colle...', and 'Trash'. The main list displays four vault items: 'Company Credit Card' (Visa, *4242), 'Personal Login' (myusername), 'Secure Note', and 'Shared Login' (sharedusername). Each item has a checkbox, an icon, a name, a description, an owner (either 'My Organiz...' or 'Me'), and a three-dot menu icon. The 'Productwechsler' (Product Switcher) is visible in the bottom right corner.

Note

Organization Admins, Owners, and users with the custom **Manage all collections** permission can access the **Unassigned** filter located in the Admin Console.

2. Select **Collections** from the Admin Console and choose the **Unassigned** filter:

My Organization collections

Filters: Search collection

- ✓ All items
- 🔑 Login
- 💳 Card
- 👤 Identity
- 🔒 Secure note
- 📁 Collections**
- 🗑️ Trash

<input type="checkbox"/> All	Name	Groups	Permission	
<input type="checkbox"/>	📁 Default collection		Can manage	⋮
<input type="checkbox"/>	📁 Finance		Can manage	⋮
<input type="checkbox"/>	📁 Productivity Tools		Can manage	⋮
<input type="checkbox"/>	📁 Social Media		Can manage	⋮
<input type="checkbox"/>	📁 Unassigned		-	

Unassigned vault items

3. Select your unassigned vault items and use the options (⋮) menu to select **Assign to collections**:

My Organization collections

📁 Unassigned

Filters: Search vault

- ✓ All items
- 🔑 Login
- 💳 Card
- 👤 Identity
- 🔒 Secure note
- 📁 Collections
- 🗑️ Trash

<input checked="" type="checkbox"/> All	Name	Groups	Permission	
<input checked="" type="checkbox"/>	🔑 Unassigned Item 1 login@bitwarden.com			⋮ Access 📁 Assign to collections Delete selected
<input checked="" type="checkbox"/>	🔑 Unassigned Item 2 username@bitwarden.com			⋮
<input checked="" type="checkbox"/>	🔑 Unassigned Item 3 name@bitwarden.com			⋮

Assign to collections

4. From the dialogue window, use the drop down to choose the collection(s) to assign these vault items to. Once you've chosen your collection(s), select **Assign**.

As long as you have permission to view the collection(s) and the vault items therein, those items will once again be displayed in your **All vaults** view. If you can't see those items in your **All vaults** view, double check which permissions you have to the collection(s) in question.